

Automatic Headers with a Macro  
PC Magazine  
Tips

If you type many multi-page letters, creating the header for pages two and later can become quite tedious. The included WPHEAD.WPM macro generates a three-line header consisting of the first line of an address, the current date, and the page number. To use it, all you have to do is place the cursor on the first line of the inside address and start the macro.

– Deborah Carr, Jupiter, Florida

PC MAGAZINE: Given that the whole point of a header feature is to automate text entry on multiple pages, there's something intriguing about a macro that automates the creation of the header itself.

Since Ms. Carr's macro generates the first line of the header by simply copying the line currently containing the cursor, and then works through the WordPerfect menus to add the date and the page number, you can create the entire macro by recording it. You can, of course, change the formatting if you like. One touch I've added, for example, is right justification.